Parking Services FAQ’s

Permits

- **Student parking permits expire annually.**
  - Reapply online for a new parking permit beginning August 1st of each year.
- All motorized vehicles (car, van, motorcycle, motorbike, scooters, etc.) and bicycles must be registered and have a valid parking permit.
- Students may receive ONE parking sticker permit and a bicycle and/or a motorcycle permit, if needed.
  - If you currently have a Concordia bicycle/motorcycle permit, you do not need to reapply. These permits do not expire.
- A parking permit holder may only park in the lot within the assigned zone. Exceptions to permit assignments will be handled on a per case basis.
- **Student permits do NOT allow for parking in employee lots (AC, ES, KA, KC, MH, R, TL or WC), visitor or other reserved stalls.**

ADA Permits

- Holders of state issued ADA permits are allowed to park in all non-reserved stalls in either student or employee lots.
- Concordia students should register their vehicles even if an ADA permit is displayed.

Parking Citations/Appeals

- Student parking fines will be transferred to the student’s account in the Business Office. If parking fines are not paid, a hold will be placed on the student’s account.
- Parking Citation appeals must be made online within 10 days of receipt of the citation.
  - Parking Services will consider your appeal and you will be notified of the status of your appeal within 10 days of when the appeal was submitted.

Fire Lanes

- Fire lanes are designated with signage and yellow paint on the curbs.
- It is against policy to park in these areas and vehicles are likely to be towed as it is a safety issue.

Timed & Visitor Parking Stalls

- Timed parking stalls are available for general use by students, employees and visitors.
  - KA lot, adjacent to Lorentzen
  - KC lot, adjacent to the Bookstore
  - MH lot adjacent to Hvidsten
- See signage for allowed minutes in each timed parking stall.
- Visitor parking stalls are reserved for off campus guests. Concordia employees and students parking in visitor or other specifically reserved stalls will be ticketed.

Motorcycle Parking Areas

- There are designated areas for motorcycle parking during non-snow months.

Parking Policies Brochure

- A Parking and Traffic Policies brochure is available online at https://cobbernet.cord.edu/files/resources/parkingbrochure.pdf and in the Parking Services office.
Parking Permit Applications

Parking and Bicycle Permit Registration begins August 1, 2019

Go to: https://cobbernet.cord.edu/parking

- Click on the “APPLY FOR VEHICLE OR BICYCLE PERMIT” link.
- Login to MyParking using your Concordia College username and password.
- Click: “Apply for a Permit” at the top of the page.
- Select the lot that best fits where you will be living from the application pull down list.
  - If living off campus, select the Overflow (O) lot.
- Click “Next”
- Select “I Agree”
- Click “Next”
- Complete all required fields designated with a [*].
  - A license plate # is required (no dashes or spaces). An error will occur if you do not fill it in.
  - If you have a temporary license plate (i.e. new vehicle purchase), please type in the word “TEMP” for your license plate number. When your new license plate arrives, please contact Parking Services to update your vehicle information.
- Final step: Print a temporary permit and place face up on the driver’s side dash in your vehicle.
- Permanent Parking Permits may be picked up in the Knutson Campus Center Sunday-Wednesday, August 25\textsuperscript{th} – August 28\textsuperscript{th} between 9 a.m. – 2 p.m.
  - A picture ID is required to pick up permit.
- For permit pick-up after August 28\textsuperscript{th}, stop by the Parking Services office between the hours of 8am – 5pm, Monday through Friday. The office is located in the Mugaas Plant Operations Center at 801 S. 6\textsuperscript{th} St.
- Please direct all questions, comments or concerns to Parking Services at 218-299-3267 or parking@cord.edu.

<table>
<thead>
<tr>
<th>RESIDENCE</th>
<th>LOT/PERMIT ID</th>
<th>LOT DESCRIPTION/LOCATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Boe-Olsen</td>
<td>A (East)</td>
<td>Northeast side of Boe-Olsen</td>
</tr>
<tr>
<td>Erickson Hallett Townhouse East/West</td>
<td>E (South)</td>
<td>North of the stadium adjacent to East Complex and the Townhouses</td>
</tr>
<tr>
<td>Hoyum Livedalen</td>
<td>HL (West)</td>
<td>South of 12\textsuperscript{th} Avenue between 6\textsuperscript{th} and 7\textsuperscript{th} Street</td>
</tr>
<tr>
<td></td>
<td></td>
<td>West of Livedalen</td>
</tr>
<tr>
<td>Fjelstad Park Region</td>
<td>BG (North)</td>
<td>Adjacent to the two Bogstad apartment buildings</td>
</tr>
<tr>
<td>Bogstad Manor/East</td>
<td></td>
<td>West of the first Bogstad Lot</td>
</tr>
<tr>
<td>Overflow</td>
<td>O (Commuters and All Current Permits)</td>
<td>South of 12\textsuperscript{th} Avenue between 7\textsuperscript{th} and 8\textsuperscript{th} Street (does not include the Sanford designated area)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>North of Mugaas Plant Operations Center on the corner of 8\textsuperscript{th} Avenue and 6\textsuperscript{th} Street (does not include the Transportation Services designated area)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>First five rows in the Hoyum Lot closest to 7\textsuperscript{th} Street</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Farthest east row in the Boe-Olsen Lot</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Farthest southwest row in MH Lot (by Music) along 12\textsuperscript{th} Avenue</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Two rows closest to the football field in the East Complex Lot</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Adjacent to the baseball field (SW and SE Lot)</td>
</tr>
<tr>
<td>Bicycle</td>
<td>BP</td>
<td>Designated bike racks around campus</td>
</tr>
<tr>
<td>Motorcycle</td>
<td>MP</td>
<td>Designated motorcycle stalls around campus</td>
</tr>
</tbody>
</table>