Parking Citations

Parking Services and Public Safety staff patrol the lots day and night year-round. They, along with hall directors, are authorized to write parking citations. The penalty is specified on the citation. The following guidelines are used per citation:

- Improper Lot $20
- Failure to Display Permit $20
- Fire Lane/Blocking Access $40
- No Overnight Parking $20
- Not in Designated Space $20
- Overtime Parking (tired parking stalls) $20
- Reserved $20
- Unregistered Vehicle $20
- Visitor Parking $20
- False Citation $30
- Boot Fee $80
- Boot Damage $500
- Accessible $200

All parking citation appeals must be made online within 10 days of receipt of a citation. The appeal form is available online at ConcordiaCollege.edu/parking. Parking Services does not accept credit cards or debit cards.

Student parking fines will be transferred to their student account in the Business Office. If parking fines are not paid, a hold will be placed on student's account.

Vehicle with three or more citations are subject to being immobilized or towed. All fees are the responsibility of the owner. Unpaid fines must be paid prior to a vehicle being released from auto-boot or impound.

Payments may also be mailed to:
CONCORDIA COLLEGE
ATTN: PARKING SERVICES
901 8TH ST. S., MOORHEAD MN 56562

Parking Services Contact Information
Online: ConcordiaCollege.edu/parking
Email: parking@cord.edu
Phone: 218.299.3267

Appeals will be responded to within 10 business days.
The parking policies of Concordia College are reviewed annually and revised as necessary. Compliance with these regulations is necessary in order to promote orderly parking.

All motorized vehicles (car, van, motorcycle, motorbike, scooter, etc.) and bicycles are expected to be registered and obey these parking and traffic policies.

**General Parking and Traffic Regulations**

Parking or driving on campus lawns, sidewalks, and service courts by unauthorized persons is prohibited.

When a vehicle is operated in a manner that threatens the safety of persons or property, the college reserves the right to process charges in civil and criminal court. The college also reserves the right to have vehicles immobilized or towed at owner’s expense for the following:

1. Vehicles with more than six citations
2. Vehicles parked in fire lanes, loading zones, on sidewalks or grass, or blocking traffic or flow
3. Unauthorized vehicles parked in spaces reserved for:
   - Students
   - Accessibility
   - Guest/Visitor
   - Guest/Visitor

4. Unauthorized vehicles are subject to ticketing, immobilization or impound.

**Employee Permits and Lots**

<table>
<thead>
<tr>
<th>LOT/PERMIT ID</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>AC</td>
<td>Administration Center, Integrated Science Center, and Old Main</td>
</tr>
<tr>
<td>ES</td>
<td>South of Old Main (lot is monitored year-round)</td>
</tr>
<tr>
<td>KA</td>
<td>South of Office of Admission to get their vehicle registered</td>
</tr>
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</tbody>
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**Student Permits and Lots**

- **Customer Service Center, Lorentzsen, and Old Main**
- **AC** - Administration Center, Integrated Science Center, and Old Main
- **ES** - South of Old Main (lot is monitored year-round)

**Accessibility**

- **ES** - South of Old Main (lot is monitored year-round)

**Temporary Permissions**

- **Guest Permits** - Guest permits are issued by Parking Services. These permits are only for visitors who will be on campus for short periods of time. Guests are not registered students, faculty or staff. Guest parking is available in all lots, with the exception of reserved stalls. Expiration dates are to be assigned on each permit by the host.

**Bicycle Permits**

- **Bicycles** - Bicycles must be registered through Parking Services. Bikes should not be chained or locked up trees, garbage cans, fences, rails, etc. Bikes should only be chained or locked up to a bike rack. Bikes need to be registered so that Parking Services is able to notify the rightful owner should a situation arise. This registration will require the following information: color of the bicycle, make, model and last six digits of serial number. Once registered, the appropriate permit must be placed on the bike. Unregistered bicycles may be subject to impound at owner’s expense.

**Visitor Parking**

- **Visitor Parking** - Visitors are issued only one permit. Obtaining a permit does not guarantee you a spot to park. Student parking areas, designated by your permit, are typically adjacent to residence halls.

**Parking or Driving on Campus Lawns, Sidewalks, and Service Courts by Unauthorized Persons**

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