

## Contact Tracing and Classes

The COVID student Helpline will engage in the following contact tracing process for students who report a positive COVID test. This process is in alignment with recommendations from Minnesota Department of Health for institutions of higher education.

- If a student can identify by name their close contacts from their courses, the Helpline will contact individuals directly.
- In courses for which a student does not know their close contacts, all students enrolled in the course and the faculty member will receive a broad notification indicating that they may be a close contact and the date and location of possible exposure will be noted in the message. The message will include the following instructions for students:

*If you are fully vaccinated:*

- You do NOT need to quarantine as long as you are not experiencing any COVID symptoms
- As a precaution, you should wear a mask a mask when around others and get tested 5-7 days after the date of possible exposure
- If you get a negative test result, you can end your mask wearing (but still follow general campus mask guidance)
- If you test positive, or begin experiencing symptoms contact the COVID Helpline at (701) 730-8304
- You can call (701) 730-8304 with any questions

*If you have recovered from COVID-19 in the past 90 days:*

- You do NOT need to quarantine as long as you are not experiencing any COVID symptoms
- You can call (701) 730-8304 with any questions

*If you are not fully vaccinated:*

- Please call the COVID Helpline at (701) 730-8304 so we can help you determine if you are a close contact.
- Do not attend class, practice, work, or other activities until you have spoken with a staff member at the Helpline.
- If you are determined to be a close contact, you will need to quarantine. Helpline staff can assist you with this.
- If a faculty member is an identified close contact, they will be notified by HR (*reminder*: the COVID helpline is for students; employees will communicate with HR about their COVID status or if they are an identified close contact).
- It simplifies contact tracing if students know who they are seated next to or have close contact with. Faculty may consider using a seating chart or develop regular pods in your class to facilitate this process contact tracing.

For more information: Susan Larson ([larson@cord.edu](mailto:larson@cord.edu))