

## 2019-20 Dining Plan Enrollment Agreement

By participating in the dining plan selection process, you hereby agree to observe and abide by all rules and regulations in effect during the terms of this agreement and understand that failure to observe these rules and regulations may result in suspension of dining privileges and/or cancellation of this agreement.

1. I agree to pay Concordia its charges for housing and board, tuition and general fees in accordance with the terms set forth in the college catalog, and to enroll in not less than three college courses unless exception is made to this regulation by the dean of students. Charges under this agreement are to be paid at the Business Office. The college reserves the right to make necessary changes in fees for the selected dining plan in the provisions of this agreement.
2. Students living in a Concordia College residence hall for the first and/or second semesters of the academic year are required to select a dining plan. Failure to select a dining plan by July 1 indicates your acceptance of Maroon 205 as your dining plan choice. Students living on campus second semester who did not live on campus first semester will be enrolled in the Maroon 205 dining plan by the first day of classes, Jan. 9. These students can select a different plan based on eligibility online through MyHousing until Jan. 22, 2020.
3. No changes can be made to the dining plan after the full semester class add date. The date for fall 2019 is Sept. 11. The date for spring 2020 is Jan. 22. After this date, you may purchase additional swipes in increments of 25 or dining dollars in increments of \$50. No other changes will be accepted until the following semester. Changes can be made online through MyHousing until the full semester class add date. Students may make one change to their plan for free, each additional dining plan change will incur a \$25 processing fee. Dining Plan changes may take up to a week to be reflected in billing information.
4. Students who live off-campus or in campus apartments can sign up for a dining plan any time throughout the semester.
5. All Unlimited, Gold 255, Maroon 205, Kernel 165 and Cobber 110 dining plans selected for fall semester will automatically renew for spring semester the first week in December. Students with these plans can make changes to their dining plan for second semester from Dec. 9 to Jan. 22 online through MyHousing. Sweet Corn and Niblet plans do not automatically renew for second semester. Students eligible for these plans can purchase them through the MyHousing website at any time throughout the semester.
6. By participating in the online dining plan selection process, I understand the dining plan selected by the end of office hours on the last day to add a full semester class remains in effect for the entire semester, except for the following reasons:
  - A student has explicit approval of Student Affairs to move from a residence hall to a campus apartment or off campus.
7. Dining Plan Swipes can be used for entry into Anderson Commons or late night in the Maize or Korn Krib. Swipes cannot be used in the Maize or Korn Krib if Anderson Commons is open. One Late Night Swipe can be used per evening. A Late Night Swipe is equivalent to \$8.25 in the Maize or Korn Krib. Dining Plan holders may use additional Dining Dollars, Cobber Cash, cash, check or credit card to cover purchases exceeding \$8.25.
8. For dining plans that include Dining Dollars, I understand these provisions and conditions of Dining Dollars:
  - During first semester, Dining Dollars become available for use on the Sunday before classes begin.
  - During second semester, Dining Dollars become available for use the date that campus reopens after break.
  - Dining Services makes every possible effort to enter dining plan selections and changes into the computer system within 24 business hours from the time that the Dining Plan Agreement or change request is received.
9. I further understand these provisions and conditions of unused swipes and Dining Dollars:
  - During first semester, any unused swipes and Dining Dollars will expire when the residence halls close for winter break.
  - During second semester, any unused swipes and Dining Dollars will expire at 5 p.m. on the Monday after graduation.
  - Any unused Dining Dollars that remain when a dining plan is canceled due to the student leaving the school or studying abroad will be prorated to the day of cancellation. Any unused Dining Dollars after that point will be forfeited.
  - Refunds for students on the Unlimited plan who withdraw from college will be calculated on a percentage based on the week of the semester. No dining plan refunds will be issued after the 8th week of the semester.
  - All other dining plan refunds for students who withdraw from college are based on number of entries used. No refunds will be issued after the 8th week of the semester.
10. I further understand that the dining plan does not cover holidays or breaks. Hours of operation will be posted at each unit prior to breaks. Anderson Commons is closed during Thanksgiving recess, Easter recess, mid-semester breaks, and between first and second semesters.
  - Dining Dollars are accepted during breaks if facilities are open. Late Night Swipes are not accepted during breaks.
11. For dining plans that include Guest Passes, I understand these provisions and conditions of Guest Passes:
  - Guest Passes are for the use of allowing visitors into Anderson Commons.
  - Guest Passes can be used in any combination throughout the semester but do expire at the end of the semester.
  - Guest Passes cannot be used by the dining plan holder once regular entries are gone.
  - Students on a dining plan cannot use regular swipes as guest passes; they are intended only for the use of the dining plan holder.
12. No one is allowed into Anderson Commons without an authorized ID or cash payment. Once guests leave the dining room, they are not permitted to re-enter unless they have available swipes or funds.
13. Shoes and shirts are required at all times in Dining Services facilities.
14. People creating a disturbance, throwing food, harassing others, standing on tables or chairs, hazing, entering through unauthorized entrances, stealing food or other items or behaving in any manner the management regards as inappropriate will have their IDs confiscated and will be subject to disciplinary action. No food may be taken out of Anderson Commons.
15. Dining plan swipes to Anderson Commons is permitted with the presentation of a valid ID. IDs will be confiscated and penalties assessed if:
  - IDs are used by anyone other than the person to whom they are issued.
  - A customer enters a facility or eats using an invalid ID.
  - An ID is altered or tampered with in any way.
  - A customer enters a facility through an unauthorized entrance.
  - A customer does not adhere to the policies of Dining Services.