

SITE RENTAL GUIDE



Just north of Bemidji, Minnesota, Concordia Language Villages is beautifully nestled into the shores of Turtle River Lake, making it an ideal setting for your next retreat, workshop, conference, reunion, banquet, or wedding! From September through May, The Villages can accommodate groups of 25 to 120.

We look forward to welcoming you!

For inquiries and reservations, please contact us at TheVillages@cord.edu or **218.586.8713**.

FACILITY USAGE & RATES

At The Villages, we provide a full spectrum of services and facilities, including but not limited to: gymnasiums, nature trails, spacious lounges, meeting rooms, dining halls, cabins, and relaxing saunas. When booking with The Villages, you have the choice of booking the entire village, giving you access to a full range of accommodations during your stay! Depending on the function your group is booking, there will be a corresponding facility fee.

Deposit (Non-Refundable) \$250

Day before set-up and access to the village..... \$150

Conference/Workshops/Retreats \$150/day

Weddings \$1,000/day

Any days prior or after would be charged \$150/day. \$1,000 covers the day of the ceremony/reception.

Dedicated Village Rental \$1,165/day

For dedicated rental of a village for a week or more with fewer than 15 people. Contact the rental team at 218.586.8713 to make a reservation.

Technology Fee..... \$100

This is a one-time fee that covers the duration of your booking for the use of a media cart (projector, laptop, screen, etc.) and sound system (microphone, amp, aux cords, etc.).

DAILY LODGING FEES PER PERSON

Lodging \$26.00

Bring your own linens and towels.

Lodging with Linens \$40.00

We supply the linens and towels. Guests make their own beds.

Deluxe Lodging with Linens..... \$50.00

Premade beds and towels are supplied.

PLEASE NOTE:

The minimum for a one-day event is 25 adult participants and overnights is 15 adult participants.

DEPOSITS & CANCELLATIONS

A non-refundable deposit of \$250 is due within 30 days of making your reservation. This deposit will go toward your final invoice, damages, and/or cancellation fees. A final invoice will be sent after the event. The final invoice can be paid with a check, cash, or credit card (3% service fee).

DAY BEFORE SET-UP

In most cases, it is possible for the rental group to arrive at the chosen village to do additional decorating the day before the actual event; this must be arranged beforehand with the event coordinator. For this day-before access, we charge a \$150 pre-setup fee.

EXTERNAL VENDORS & STAFF ASSISTANCE

While we have some indoor chairs, tables, and tents for your use, the renting group is responsible for renting their own equipment (chairs, tables, and tents) if the number of guests exceeds 120. We can assist with coordinating logistics with the vendor for chair, table, or tent delivery. A fee of \$200 will be charged for our labor and setup services, in regards to rented equipment.

DECORATIONS

Decorations are handled by the renting group. **NO open-flame candles are permitted.** Only painter's tape can be used for decorations. The group is responsible for the teardown and disposal of any personal décor after the event. Clean-up details must be scheduled with the event coordinator.

CATERING | BANQUET & MEALS

We have established per person rates for each meal/snack (rates listed on pages 2-3). The banquet menu includes hors d'oeuvres and linens. You can also choose to have beverages served during a social hour before the meal is served. All meals are served family style or buffet. Guests are seated with 4-10 people per table. The renting group will work with our event coordinator to set meal times.

We would be happy to work on all menu details with you and customize your event. Along the way, we'll let you know what may be beyond what we would typically do for a meal given our price structure, and adjust pricing accordingly, if needed, to accommodate any special wishes. The event coordinator will work with you to decide how the dining hall should be set up.

We prepare to serve an additional five people or 10% over your final number, whichever is less. We require a preliminary number of guests at least **one month** before the event. Final numbers are required **two weeks in advance**. This will allow our staff to adequately prepare for your group. You will be invoiced for the final number you provide, unless more attend.

ALCOHOL POLICY

Alcohol service of beer and wine is available for village events. **No outside alcohol is permitted to be brought in by guests.**

DIETARY RESTRICTIONS

The reserving group is responsible for advising us of any dietary concerns such as vegetarianism, veganism, or gluten intolerance. We will accommodate dietary restrictions with adequate notice, a minimum of two weeks in advance.

FOOD SAFETY

For the safety of you and your guests, Concordia Language Villages does not permit outside food to be catered or brought in without prior permission. For special circumstances or prior approval, please contact your event coordinator. Ask us about our village bakery options.



THE VILLAGES
AT CONCORDIA LANGUAGE VILLAGES

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CATERING RATES PER PERSON

Breakfast.....	\$15.00
Luncheon	\$19.00
Dinner.....	\$25.00
Banquet.....	\$40.00
Coursed service includes appetizer, main course, side dishes, soup or salad, breadbasket, and plated dessert. Linens, dinnerware, flatware, and water/coffee service are also included.	
Basic Breaks.....	\$3.50
Coffee, hot tea, hot cocoa, and one snack item.	
Standard Breaks	\$6.00
Coffee, hot tea, hot cocoa, bottled water, soda, and two snack items. The snack items are limited to one baked item (muffin, cookie, or cake) and fruit or vegetables.	
Deluxe Breaks	\$8.25
Coffee, hot tea, hot cocoa, bottled water, soda, and three snack items. The snack items are one baked item (muffin, cookie, cake, or caramel rolls), fruit and vegetables.	
Soda or Bottled Water.....	\$1.50
Alcoholic Beverages (beer/wine).....	\$6.00-\$8.00
Alcohol service is \$100/hour with a 2 hour minimum.	

THE LANGUAGE VILLAGES

Skogfjorden

NORWEGIAN LANGUAGE VILLAGE / Built in 1970

The recently renovated dining hall, *Gimle*, which features beautiful rosemaled ceilings, seats 128 adults. In addition, there is a large meeting room and two smaller meeting rooms on the lower level, as well as a newly built sauna and shower area. *Utgard*, the activity building, offers gymnasium facilities, which also serve as a meeting area for larger groups. There are two smaller rooms available upstairs in the gym, including a teaching kitchen. Another building, *Valhall*, is also available for meeting space and some housing. Housing is available in nine three-bedroom cabins. Each cabin has a capacity of 16 people in bunk beds, and has its own shared bathroom and cozy living area.

Waldsee

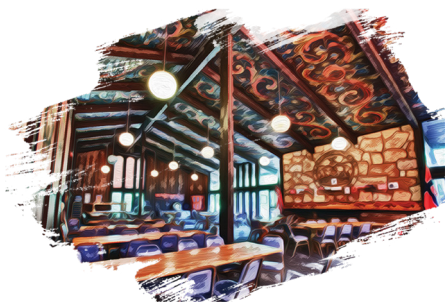
GERMAN LANGUAGE VILLAGE / Built in 1982

The facilities include housing for 152 in bunk beds in three large buildings: *Max Kade Haus*, *Erich Markel Haus* and *Schwarzwald Haus*. Each of the buildings have sleeping areas, a common living area and common bathrooms on the main level. The administrative building, *Bahnhof*, serves as classroom and meeting space. The dining hall, *Gasthof*, seats 120 and the upper level of the *Gasthof* has a large group meeting area with one smaller meeting room for 15 to 25 people. *Waldsee* also has a shower building with private showers, bathroom facilities and an indoor sauna. Included at *Waldsee* is the energy efficient *BioHaus* that features innovative designs and ideas to maintain self-sufficiency.

Lac du Bois

FRENCH LANGUAGE VILLAGE / Built in 1989

The dining hall, *Paris*, seats between 100 and 120, with smaller meeting rooms, and a large activity room upstairs. Architectural styles for cabin housing highlight the regions of Bretagne and Provence, France. We have three distinct groups of cabins at *Lac du Bois*; each cabin sleeps 16, all cabins have electricity and bunk beds. The bathrooms, shared among up to three cabins, have electricity and multiple showers. The site also features an authentic wood-fired bread baking oven.





Salolampi

FINNISH LANGUAGE VILLAGE / Built in 1992

The dining hall, *Jyringin Talo*, seats 100, with a smaller group (30) meeting room downstairs. There are six rooms on the lower level of the dining hall, which can be utilized for sleeping or small group meeting space. All five cabins have their own bathroom/shower facilities, which each accommodate a maximum of 16 people in bunk beds. In addition, there are five private rooms with adjacent bathrooms in the west wing available for lodging, as well as two saunas.



El Lago del Bosque

SPANISH LANGUAGE VILLAGE / Built in 1999

The dining hall seats 150, with smaller meeting spaces available in the various residential houses. There are eight houses available for sleeping, each with their individual shower and bathroom facilities and a meeting room. Each house accommodates a maximum of 16 to 48 people in bunk beds. There is a 40'x60' activities building available with a separate smaller meeting room.



Lesnoe Ozero

RUSSIAN LANGUAGE VILLAGE / Built in 2006

The dining hall, *St. Petersburg*, seats 100 people at tables of ten. *St. Petersburg* also includes a great hall, which seats 100 people, and multiple breakout meeting spaces. There are 13 independent log cabins located around the north shoreline of Turtle River Lake. Each cabin houses between four and 16 people in bunk beds. *Lesnoe Ozero* has a unique backdrop of rolling hills, summer pathways, and winter trails.



Sjölundén

SWEDISH LANGUAGE VILLAGE / Built in 2008

Sjölundén, the Swedish language village, features seven culturally authentic buildings. You walk into *Sjölundén* past the *Vavstugen* (weaving studio and classrooms), past *Visby* (12 beds) and *Birka* (12 beds) and two villager cabins. Next, walk past *Gamla Uppsala*, staff cabin (11 beds), *Biblioteket* (library and program/meeting space), and finally you reach *Sigtuna*, the final villager cabin (16 beds). Down on the lakeshore, the *Bathuset* (boat house) is the gateway to Turtle River Lake. Athletic fields are shared with *Salolampi* Finnish language village, as are the kitchen and dining room.



Sup sogüi Hosu

KOREAN LANGUAGE VILLAGE / Built in 2019

The five culturally authentic buildings of *Sup sogüi Hosu*, the Korean language village, bridge the traditional aesthetics of a Korean house (*hanok*) and modern-day functionality. The Korean Dining Hall can seat up to 140, with space for 72 guests in the two residential halls, in addition to beds for up to 16 people in the Health Center housing spaces. There are also multiple meeting spaces and lounge areas throughout the village for guests to utilize. The entire Korean village is accessible — making it a favorite for multi-generational groups and events. The tall pines and birch stands along the path to the shores of Turtle River Lake make the Han-Mi Garden walkways a perfect place to catch a glimpse of a white-tailed deer or two.



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